ICS 100, 200,300,400,700 G 191 Train-the Trainer Course Information Sheet | *L449*

Location: NJSP OEM ROIC Bldg 18 (room 107 & 108)
1 River Road
West Trenton, NJ 08628

Dates: February 13-17, 2017 ***There is NO COST to this course***

Time: 8:30 a.m. - 4:00 p.m. (5 days) Class size 24 max.

Additional Information:
See requirements listed below

Prerequisite: REQUIRED.

- IS-100 Introduction to the Incident Command System (ICS), or attended a ICS 100 (ILT)
- ICS-200 Incident Command System (ICS) for Single Resources & Initial Action Incidents, **
- ICS-300, Intermediate Incident Command System (ICS) for Expanding Incidents;
- ICS-400, Advanced Incident Command System (ICS), Command and General Staff— Complex Incidents;
- IS-700 National Incident Management System or attended a ICS 700 (ILT)
- IS-800 National Response Framework or attended a ICS 800 (ILT)
- Instructional Methodologies Instructor Training (L141, -NJ-MOI, NJDFS Level II, ITC, NFA ED Meth I & II or other approved instructional course equaling 40 hrs.

Note:
ICS 100, ICS 200, ICS 300, ICS 400, IS 700, IS 800 and G 191. Students must have taken the Emergency Management Institute, or US Department of Agriculture, or National Fire Academy or National Wildfire Coordinating Group(NWCG) ICS courses. Other ICS courses will be reviewed for consistency with the ICS objectives prescribed by the NIMS Integration Center.

Course Goal:
This five (5) day course is designed to prepare the participant in the instructor lead delivery of the ICS training curriculum. While ICS 100 and 200 courses are addressed, the major emphasis is on ICS 300 and 400. G 191 EOC-ICS Interface is included.

Course Objectives
At the end of the course, participants should be able to:

- Deliver the ICS course instructional materials in their local jurisdictions.
- To provide well trained and operationally trained/experienced instructors

Target Audience
The target audience for this course is emergency management personnel who may serve in or manage an emergency operations center, to include office of emergency management staff and administration, support function staff, representatives from municipal agencies/departments that may assist in the recovery process. **Class size limited to 24**, registration is required: **FEMA 119-25-1 Application form.**

The target audience for this course includes the following local government positions and allied professionals:

- Emergency Manager and Staff
- Public Works Director and Staff
- Construction Code Enforcement / Inspector's and Staff
- Fire Prevention-Code Enforcement/Fire Marshal/Officials
- Community Planner and Staff
- Health Official/Care Administrator or Planner
- Public Information Officer
- Voluntary Agency Coordinator or Unmet Needs Committee Coordinator
- Business and Private Organization Representative

REGISTRATION

Registration is required: **FEMA 119-25-1 application.** Fill out the application completely and mail or email it to LPPCASHT@gw.njsp.org. Questions may be directed to Ted Cashel , 609-882-2000 extension 6214 or **fax it to 609-671-0160.** You will be contacted by email when your application is received, reviewed and approved.

The application requires the following:

- □ **Copies of all course completion certificates for ICS 100, 200, 300,400, 700, 800**
- □ **Copy of instructor certifications**
- □ **Copies of Documentation How will you the use the course,**
- □ **Copies or list of events you are listed by name in which went beyond the 1st operational period.**
- □ **Provide a list of training courses in which you have provided instruction in a formal training program.** *See attached document***.**

NOTE: For NJ Fire Service personnel- NJ DFS does not provide credit nor accepts to fire services personnel for online I-200. ICS 200b courses. Such class attendance must be an instructor lead (ILT) course.

Also provided documentation that describe how you will use the program and what events or incidents in which you have acted in as IC or other position specific roles.

1. Participants must demonstrate a working knowledge of ICS through experience and training, and must be experienced in delivering adult education.
2. Provide proof of at least 40 hours of classroom instruction in structured training program, (training academy or other formal training programs)
3. Participants must have worked as IC, Command or General Staff positions on incidents, planned events, or exercises that went longer than one operational period or involved a written action plan and involved multi-agency coordination.

Proof: Summation/letter stating experience as it relates to the above requirements plus at least one of the following for each event:

- ☐ Written copy of the Incident Action Plan OR documented operational period briefing for each operational period you served on.
- ☐ Command/General Staff chart for each operational period you served
- ☐ A copy of the final, approved after action report with your name and position during the event

Exceptions to this documentation may be considered on a case-by-case basis. No exceptions will be granted to the requirements.

EXAMPLES

Acceptable Event Summaries

1. August 15-19, 2013 EF-3 tornado (Type III event):
   I served as the Planning Chief from 10am-7pm on August 15th and 16th, and as Operations Chief from 7am-4pm on August 17th -19th. Agencies involved included Center Township Fire Department, Smallville Police Department, American Red Cross, Meals on Wheels, Hoosier County EMA, and Hoosier County Hospital. A final copy of all Incident Action Plan is attached.

2. May 5-8, 2012 county-wide flood (Type III event):
   I served as the Planning Chief from 8am-8pm on May 5th, and as Operations Chief from 7am-4pm on May 7th. Agencies involved included Center Township Fire Department, Smallville Police Department, American Red Cross, Hoosier County EMA, and Ridgemont High School. This event did not have written Incident Action Plans. My position in the organizational structure is highlighted in the attached org. charts for each operational period. Additionally, I have attached the after action report which details the incident, operational periods, organizational structure, and noted corrective actions.

3. July 22-August 16, 2014, Type I wildfires in King Fire, El Dorado and Placer Counties, California (Incident #4108):
   On August 10-12, I served as Deputy Logistics Chief through the Indiana Department of Homeland Security (IDHS) Emergency Management Assistance Compact (EMAC). The King Fire was managed in Unified Command with Eldorado National Forest, El Dorado County Sheriff's Office and CAL FIRE. The Federal Team CIIMT 5 (Jim Giachino) coordinated firefighting operations of Zone 1 (northern portion) of the fire, and CAL FIRE IMT 5 (Kevin Smith) managed Zone 2 (southern portion) of the fire. Agencies involved included American Red Cross, Cal Fire, California Highway Patrol, California Office of Emergency Services, El Dorado County Animal Services, El Dorado Irrigation District, Pacific Gas and Electric, Placer County Sheriff, Placer County Water Agency, Sacramento Municipal Utility, Sierra Pacific Industries. Additionally, IDHS District 11 Incident Management Team members Toby Jennings, Ben Hurley, Cassidy Lake, and I participated over a 7 day period (Aug. 7-13). Total personnel assigned to the incident= 7,621. Incident Action Plan is attached. More information can be found at http://inciweb.nwcg.gov/incident/4108/.

Unacceptable

- Over the last 15 years I have served as an Incident Commander numerous times. My supervisor recommends me for the ICS TTT course.

Attachments:

- □ Instructor Experience
- □ FEMA 119-25-1 Application form