

## G235 Emergency Planning - Train-the-Trainer (T-T-T)

Location: N J S P H e a d q u a r t e r s ROIC  
1 River Road, West Trenton, NJ 08628

Dates: March 8, 2017  
Time: 8:30 a.m. - 4:00 p.m.



### TTT Information

1. Must be a current certified Instructor (MOI, ITC, DFS-Level II, NJ OEMS Advanced or other approved equal).
2. Complete Instructor application packet.
3. Desire to instructor
4. Highly recommended to be a member of the emergency management/response community.
5. ICS 100, 200, 300 completion.

### Additional Information:

- This course is listed as an elective for the Advanced Professional Series certificate.
- This course will also prepare students to take the test for the Emergency Planning IS235b course required for the **Professional Development Series (PDS) certificate**.
- *Pre-requisite:* None

### Course Purpose:

This course is designed for emergency management personnel who are involved in developing emergency operation plans and procedures for their jurisdiction and / or agency.

### Course Objectives:

At the end of this course, the students should be able to:

- Describe how recent disasters have changed the way governments at all levels should plan.
- Explain how the Comprehensive Preparedness Guide (CPG) 101 helps State, local, and tribal governments determine and structure their planning requirements.
- Relate emergency planning to National Incident Management System (NIMS) compliance and integration.
- Associate planning principles and concepts to the overall planning process.
- Identify how the steps in the planning process can improve both deliberate and crisis action planning.
- Implement the planning process model for future planning efforts.
- Determine which Emergency Operations Plan (EOP) format is best suited to their jurisdictions.
- This course will also include a review of the Emergency Management Accreditation Program (EMAP) for jurisdictions interested in finding out how adherence to a comprehensive set of standards developed by emergency management peers leads to better program administration, planning and documentation.

## Target Audience

Personnel who are assigned to develop Emergency Operation Plans

The target audience for this course includes the following local government positions and allied professionals:

- Local elected officials (Mayor, City/County Council, Committee Member)
- City/County Manager / Administrator and staff
- Finance Director CFO and staff
- Tax Assessor and staff
- Emergency Manager and Staff
- Public Works Director and Staff
- Construction Code Enforcement / Inspector's and Staff
- Fire Prevention-Code Enforcement/Fire Marshal/Officials
- Community Planner and Staff
- Health Official/Care Administrator or Planner
- Public Information Officer
- Housing Director or Planner and staff
- Voluntary Agency Coordinator or Unmet Needs Committee Coordinator
- Business and Private Organization Representative

Registration is required: [NJOEM Training Application](#). Fill out the application completely and mail or email it to [FTU@gw.njsp.org](mailto:FTU@gw.njsp.org) Questions may be directed to [LPPCASHT@gw.njsp.org](mailto:LPPCASHT@gw.njsp.org), 609-882-2000 extension 6214 or **fax it to 609-671-0160**. You will be contacted by email when your application is received and approved.

**USE NJ Training Application Form attached.**