

**L0103 National Emergency Management Basic Academy**  
**Planning: Emergency Operations**



Location: Regional Operations Intelligence Center (ROIC) Bunk Room  
New Jersey State Police Division Headquarters  
2 Schwarzkopf Drive, West Trenton, N.J. 08628  
Dates: February 6 – 7, 2018  
Time: 8:00 a.m. - 4:00 p.m.

**Additional Information:**

If a participant is taking this course as part of the National Emergency Management Basic Academy, then he or she should take L0101, Foundations of Emergency Management, first (but not required). If a participant is taking this course on its own for planning information and not in fulfillment of the Academy requirements, there are no prerequisites.

**Course Description:**

This course is designed to give basic concepts and planning steps to those new to the field of emergency management so that they may apply planning discipline and skills to challenges in their jobs. The course content includes Emergency Management Planning doctrine and steps to take to accomplish writing plans and using them to deal with special events, which are common challenges for all jurisdictions.

The content also derives from Comprehensive Preparedness Guide 101, Developing and Maintaining State, Territorial, Tribal, and Local Government Plans, and its six-step planning process and inclusive whole community philosophy. Likewise, doctrine from the Comprehensive Preparedness Guide 201, Threat and Hazard Identification and Risk Assessment (THIRA), is included in the course. Special event planning is then explained in the course, and table group activities to analyze plans for special events are conducted.

**Target Audience**

This course is intended for newly appointed emergency managers from Federal, state, local, tribal, and prospective professionals transferring from another discipline to emergency management.

Registration is required: [FEMA Training Application](#). Fill out the application completely and email it to NJOEM Training & Exercise Unit at [ftu@gw.njsp.org](mailto:ftu@gw.njsp.org) or **fax it to 609-671-0160**. Missing and/or incomplete information will not be accepted and will disqualify your application from the selection process. You will be contacted via email when your application is received.

**Contact NJOEM Training & Exercise Unit, for more information at office number 609-963-6962 or email: [ftu@gw.njsp.org](mailto:ftu@gw.njsp.org)**